



# TIMOTHY J. STABOSZ

## LA PORTE COUNTY AUDITOR

555 Michigan Avenue, Suite 205

La Porte, IN 46350-3490

### AGENDA

#### LA PORTE COUNTY COUNCIL REGULAR MEETING

**September 30, 2024**

*(Please Turn Off All Cell Phones.)*

The Regular Meeting of the La Porte County Council to be held on September 30, 2024, at 6:00 pm (local time) in the Assembly Room of the La Porte County Government Complex, 809 State St., La Porte, IN 46350.

#### **CALL TO ORDER**

Meeting to be called to order by Council President Randy Novak

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

#### **APPROVAL OF AGENDA FOR SEPTEMBER 30, 2024**

#### **APPROVAL OF MINUTES FOR AUGUST 26, 2024**

#### **PUBLIC COMMENT**

#### **DEPARTMENT HEAD REPORTS**

#### **LIAISON REPORTS**

#### **CORRESPONDENCE**

#### **ORDINANCES AND RESOLUTIONS**

Ordinance Number 2024-9 – Ordinance Establishing Ivy Tech Internship Fund

#### **OLD BUSINESS**

1. Board of Commissioners
  - a. Change Board Secretary to COMOT VI retroactive to August 26, 2024
2. Information Technology
  - a. Change IT Network Administrator to Unclassified Exempt and update pay to match the E-911 Network Administrator retroactive to August 26, 2024

## **OLD BUSINESS continued**

3. Community Corrections
  - a. Change Counselor position to Case Management Coordinator for 2024
4. Amendment #3 to Salary Ordinance 2023-01
5. Requests that were tabled at the last meeting
  - a. Approval of the following position updates for 2025:
    - i. Human Resources – Monique Thomas
      1. Change Part-Time HR Administrative Assistant to Full Time at COMOT V
      2. Change HR Assistant to Unclassified with recommended base salary
    - b. Adult Probation – Steve Eyrick
      - i. Administrative Assistant from COMOT V to COMOT VI
    - c. Approval of the following position updates for 2024 and 2025:
      - i. Health Department – Amanda Lahners
        1. Director of Nursing (Unclassified/Exempt)
        2. Health Education Specialists/School Liaison (non-exempt)
        3. Nursing Supervisor (non-exempt)
6. Discuss budget changes for 2025
  - a. Health Department – Director’s Salary
  - b. Superior Court #3 – Psychological Evaluations
  - c. Prosecutor - Fund 2501 Health Insurance
  - d. Circuit Court and Superior Court #1 – Stipend for Certified Court Reporters
  - e. Juvenile Probation and Juvenile Services Center - Request to consider eliminating a Juvenile Services Center Caseworker position (1000.176), in exchange for a Juvenile Probation Officer position to be added to the Probation Department (1000.154)
  - f. Highway Department – Health Insurance Funds
  - g. Group Health - General Fund 1000
  - h. Group Health Fund 4700
7. Discuss 2025 Budget to advertise
8. Interlocal Agreement with Regional Sewer District
9. Reminder that ARP Funds need to be Obligated by December 31, 2024. The US Code of Federal Regulations defines “obligation” as “an order placed for property and services, or a cost incurred by December 31, 2024”. Interagency agreements and MOUs also count as an obligation.

## **NEW BUSINESS**

1. Consider approval of Council President’s authorization to hire replacement positions for:
  - a. La Porte County Clerk – Deputy Clerk Positions
  - b. La Porte County Prosecutor – Trial Support Position
  - c. La Porte County Highway – Administrative Specialist
  - d. La Porte County Health Department – Public Health Clerk
  - e. La Porte County Community Corrections – Case Manager Coordinator and Field Officer
  - f. La Porte County Building Maintenance – Full Time Janitor
2. Solid Waste District – Clay Turner, Executive Director
  - a. Presentation of 2025 Budget
  - b. Public Hearing
3. Request to consider increasing Verbatim Stipend for Certified Court Reporters 2024 - Circuit Court and Superior Court #1
4. Amendment #4 to Salary Ordinance 2023-01

**NEW BUSINESS continued**

5. Consider approval of County Health Insurance Rates for 2025 - Monique Thomas – Human Resources Director

**APPROPRIATIONS, TRANSFERS, AND REQUESTS**

**La Porte County Small Animal Shelter**

Requesting a Transfer from Animal Shelter Donations Services & Charges (4100.30120) to Supplies (4100.20021) \$736.99

**La Porte County Highway**

Requesting a Transfer from Major Bridge Other Services & charges (1171.30120.0215) to Major Bridge Group Health (1171.11019.0215) \$25,000.00

**La Porte County Clerk**

Requesting a Transfer from General Fund Maintenance Contracts (30007) to General Fund Office Supplies (20001) \$2,500.00

Requesting a Transfer from General Fund Rental Equipment (30008) to General Fund Office Supplies (20001) \$500.00

Requesting an Appropriation from Clerk’s Perpetuation Fund (1119) for: Other Services & Charges – Bolt Invoice \$11,000.00

**La Porte County Election Board**

Requesting an Appropriation from a Reimbursable Grant – 2024 HAVA Grant (8235) for: Supplies – Election Supplies \$19,320.52

**La Porte County Sheriff**

Requesting a Transfer from Asset Forfeiture Fund (4003) Other Services & Charges (30120) to Capital Purchases (40112) for: Capital Purchase – Dome Cameras in Jail & Civil Division \$27,970.00

Requesting an Additional Appropriation from LIT Public Safety (1170) or Riverboat (1191) or Opioid Unrestricted (1238) or WinTax (4220) or ARP (8950) for: Personal Services – Pension Fund \$355,966.00

**La Porte County EMS**

Requesting an Appropriation from EMS Donation Fund (4103) for: Supplies \$4,000.00

Requesting an Appropriation from EMS Public Outreach Fund (4114) for: Supplies \$2,000.00

Requesting an Additional Appropriation from LIT Public Safety (1170) or Riverboat (1191) or Opioid Unrestricted (1238) or WinTax (4220) or ARP (8950) for: Capital Purchase – Tablet/Docking Station Replacement in Ambulances \$53,000.00

**La Porte County Adult Probation**

Requesting an Appropriation from Adult Probation Supplemental Fund (2102) for:

Capital Purchase – Laptops	\$2,007.00	
Supplies – Computer Software	<u>\$719.82</u>	\$2,726.82

**La Porte County Prosecutor**

Requesting Appropriations from County Fee Fund (2500) to be deposited and appropriated into Prosecutor Pretrial Diversion & Deferral Fund (2501) for:

Services & Charges – Purchasing LEO Equipment and Assisting Dunebrook		\$15,000.00
Supplies – Uniforms		\$5,000.00
Capital Purchase – Law Enforcement Equipment		\$15,000.00

Requesting an Additional Appropriation from Michigan City Courthouse Renovation Fund (4260) for:

Capital Purchase – Airphone System and Fire Door Installation		\$20,000.00
---	--	-------------

**La Porte County Coroner**

Requesting an Appropriation from Coroner Non-Reverting Fund (2053) for:

Supplies – Office Supplies		\$300.00
----------------------------	--	----------

**La Porte County MS 4**

Requesting an Appropriation from MS 4 Bond Fund (4022) for:

Return of Deposits		\$25,413.00
--------------------	--	-------------

**La Porte County IT Department**

Requesting an Appropriation from Reimbursable Ivy Tech Intern Fund (TBA) for:

Personal Services – Salary for Intern		\$6,000.00
Personal Services – Payroll Deductions		\$500.00

**La Porte County Health Department**

Requesting an Appropriation from Reimbursable Grant Beach Monitoring/ Notification (8232) for:

Services & Charges		\$10,815.00
--------------------	--	-------------

Requesting an Appropriation from Reimbursable Grant Emergency Preparedness 24/25 (8231) for:

Services & Charges		\$25,000.00
--------------------	--	-------------

Requesting an Appropriation from Communicable Disease Fund (2704) for:

Supplies – Food Items		\$500.00
-----------------------	--	----------

Requesting an Appropriation from Health Department Fund (4116) for:

Supplies – Candy		\$200.00
------------------	--	----------

**La Porte County E-911**

Requesting an Additional Appropriation from LIT Public Safety (1170) or Riverboat (1191) or Opioid Unrestricted (1238) or WinTax (4220) or ARP (8950) for:

Services & Charges – Maintenance Contract		\$95,638.00
---	--	-------------

**La Porte County Superior Court #3**

Requesting an Additional Appropriation from Riverboat (1191) or Opioid Unrestricted (1238) or WinTax (4220) or ARP (8950) for:

Services & Charges – Psychological Evaluations \$6,000.00

**La Porte County Auditor**

Requesting an Additional Appropriation from Riverboat (1191) or Opioid Unrestricted (1238) or WinTax (4220) or ARP (8950) for:

Personal Services – Employer Portion of Group Health Insurance \$690,000.00

Requesting an Additional Appropriation from Jury Pay Fund (2506) for:

Services & Charges – Jury Fees \$15,000.00

Requesting an Additional Appropriation from General (1000) or Riverboat (1191) or WinTax (4220) or ARP (8950) for:

Personal Services – Correction of Overtime for Sheriff's Department \$3,680.90

**African-American Males of La Porte County**

Requesting an Additional Appropriation from Riverboat (1191) or Opioid Unrestricted (1238) or WinTax (4220) or ARP (8950) for:

Services & Charges \$4,000.00

**LaPorte County Circuit Court**

Requesting an Additional Appropriation from General Fund (1000) or Riverboat (1191) or Opioid Unrestricted (1238) or WinTax (4220) or ARP (8950) for:

Personal Services – Court Reporter Verbatim Stipend \$3,500.00

**La Porte County Board of Commissioners**

Requesting an Additional Appropriation from General Fund (1000) or Riverboat (1191) or WinTax (4220) or ARP (8950) for:

Personal Services – Salary Adjustment for Board Secretary \$1,534.25

Requesting Additional Appropriations from Riverboat (1191) or Opioid Unrestricted (1238) or WinTax (4220) or ARP (8950) for:

Services & Charges – Postage \$50,000.00

Services & Charges – Legal Fees \$50,000.00

Services & Charges – Professional Consulting Services \$20,000.00

Services & Charges – Professional Services \$10,000.00

**La Porte County Building Maintenance**

Requesting Additional Appropriations from Riverboat (1191) or Opioid Unrestricted (1238) or WinTax (4220) or ARP (8950) for:

Services & Charges – Trash Removal \$13,400.00

Services & Charges – Mitigation Work – Complex Basement \$49,174.00

Services & Charges – Fire Protection \$285,000.00 \$347,574.00

**La Porte County Council**

Requesting an Additional Appropriation from LIT Economic Development (1112) or Cumulative Bridge (1135) for:

Services & Charges – Design Work for Franklin Street Bridge \$407,535.66

Requesting an Additional Appropriation from ARP (8950) for:

Services & Charges - La Porte County Volunteer Fire Departments \$480,000.00

**La Porte County Community Corrections**

Requesting an Additional Appropriation from LIT Public Safety (1170) or Riverboat (1191) or Opioid Unrestricted (1238) or WinTax (4220) or ARP (8950) for:

Services & Charges – Drug Testing \$55,000.00

\*All requests are on a “not to exceed” basis

**COUNCIL/ATTORNEY COMMENTS**

**ADJOURNMENT**

**EXAMINED & APPROVED BY THE LA PORTE COUNTY COUNCIL** this 30<sup>th</sup> day of September, 2024.

**ATTEST:** \_\_\_\_\_  
Timothy Stabosz, La Porte County Auditor

**LaPorte County is inviting you to a scheduled Zoom meeting on  
September 30, 2024 at 06:00 PM Central Time**

**By Email:**

<https://us06web.zoom.us/j/89149836622?pwd=t8p24Ueah0VD2j5ioqOFc9I9PH4jww.1>

Meeting ID: 891 4983 6622

Passcode: 437041

By Phone: 1-312-626-6799