

LAPORTE COUNTY
BUILDING INSPECTION DEPARTMENT

Michael Polan
Building Commissioner

Janet Cole
Administrative Specialist

Ashley Kazmucha
Administrative Coordinator

Kelly Richie
Financial Administrator

Government Complex
809 State Street, Suite 503 A
LaPorte, Indiana 46350-3391
(219) 326-6808 Ext. 2221, 2591 & 2563 -- Fax: (219) 362-5561

Dave Schuman
Building Inspector

Scott Schroeder
Building Inspector

John T. Niegos
Electrical Inspector

Rick Jackson
HVAC Inspector

**INFORMATION REQUIRED FOR A COMMERCIAL PERMIT FOR NEW
CONSTRUCTION**

The following documents are required prior to issuance of an Improvement Location Permit in unincorporated LaPorte County.

1. Must obtain an address and driveway permit from the Building Department.
2. Well and septic permits must be obtained from the LaPorte County Health Department. If the service is to be by municipal water or sewer connection, a letter of authorization from the utility company must be presented.
3. A State Release is needed unless the State indicated one is not required.
4. The State stamped set of blue prints will be required and will be returned upon completion of construction
5. If the property is in the flood plain, an elevation certificate is needed.
6. Buildings must be 50' from the edge of the wet land, anything closer needs approval from the Army Corps of Engineers.
7. Fill out a residential application with an adequate site plan.
8. Application will be reviewed and verified by Building Department Staff.
9. All sub-contractors are required to be registered, insured, and bonded. The permit will not be issued until this is complete.
10. After thorough review of all materials submitted, the permit will be issued for payment (cash/check).