

POSITION DESCRIPTION
COUNTY OF LaPorte, INDIANA

POSITION: Park Maintenance Laborer Part Time
DEPARTMENT: LaPorte County Park and Recreation Department
JOB CATEGORY: Seasonal / Part-time / Year-round

Incumbent performs tasks related to daily maintenance and upkeep of park lands and facilities.

DUTIES:

Maintains grass areas by mowing and trimming.

Picks up trash and debris from park roadways, trails and picnic areas.

Cleans buildings, including restrooms, Nature Center, shelters and maintenance facilities.

Performs tasks related to trail maintenance, including trail chipping, trimming and clearing.

Assists with construction projects.

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Assists with care and maintenance of department vehicles and equipment.

Removes snow.

Works holidays and weekends as required.

Performs various other duties as assigned.

I. SKILLS AND KNOWLEDGE

Must be at least 18 years old.

Ability to understand and follow verbal and written instructions.

Ability to operate various types of park maintenance equipment, including mowers, tractors, chainsaw, and various hand and power tools, etc.

Must possess a valid Indiana Driver's license.

II. DIFFICULTY OF WORK

Occasional strenuous work is involved in completing assigned tasks. Incumbent required to lift, stoop and bend while performing work.

III. RESPONSIBILITY

Receives specific instruction from Park Maintenance and Construction Supervisor. Works with limited supervision. Work is checked by Supervisor and must be completed to satisfaction of Supervisor.

IV. PERSONAL RELATIONSHIPS

Incumbent has frequent contact with other co-workers, persons employed by other agencies, and the general public.

Reports directly to the Maintenance and Construction Supervisor.

V. WORKING ENVIRONMENT

Majority of work is performed in an outdoor environment in all types of weather.