

La Porte County Adult Probation Department



<https://laporteco.in.gov/courts-services/adult-probation/>

809 State St., Suite 101
LaPorte, IN 46350
(219) 326-6808

300 Washington St., Suite 337
Michigan City, IN 46360
(219) 874-5611

**PLEASE BRING THIS BOOKLET TO YOUR
INITIAL APPOINTMENT**

Name _____

Probation Officer _____

Initial Probation Appointment _____

WELCOME

Welcome to La Porte County Adult Probation. We hope this booklet serves as a guide and help for you while you are on probation. There are many questions about what is expected of you while on probation so please read this booklet. If you have questions about your probation after reading this, please discuss your questions with your probation officer at your first appointment, or intake appointment. While on supervision you are required to complete certain conditions. These conditions, along with any fees, should be completed at least 1 month prior to your probation release date. If they are not completed you may be sent to Court to explain why those conditions weren't completed and possibly be returned to jail/prison for not completing them.

REPORTING:

You must report to the Probation Office on the day and time your probation officer tells you. How often you report is determined by your Probation Officer and Department policies through the use of the IRAS (an assessment). You will be reporting weekly, twice a month, once a month or every other month depending on your specific circumstances. For those that qualify, our department offers a phone-in option (non-reporting).

If you have an emergency or illness that prevents you from keeping your appointment, you must call and speak directly to your probation officer and get a new appointment. The responsibility for making changes in your life is yours.

If you are arrested and bond out, **YOU ARE REQUIRED TO REPORT TO PROBATION WITHIN 24 HOURS!** A warrant can issue if you fail to report.

During winter months, if the weather is very bad, the County may decide to close County Offices. If you have an appointment scheduled on a particularly bad day, you will need to check local resources to determine if the Courthouses are closed. To help you, you can look on the LaPorte County Government website, www.laporteco.in.gov or tune into WLOI/WCOE 96.7 FM, WEFM 95.9 FM and WIMS AM1420.

What to expect from probation:

At the beginning of your probation, an assessment is completed to help identify areas in which you may need assistance. This assessment is called the IRAS. You and your probation officer will go over the results and talk about your goals through the use of a Case Plan.

During your probation appointments, the two of you will talk about your progress and challenges in the goals you have helped to develop. Your probation officer is interested in how you are doing at home, work and treatment and may visit you at home or elsewhere.

You can expect your probation officer to treat you with respect and dignity, be fair and impartial but communicate to the Court about any violations.

Your probation officer may refer you to a treatment program, even though it was not specifically outlined in your plea agreement. There are various types of treatment that are designed to help you improve your situation. You may not want to go to treatment, this is normal.

Programs require your time and effort. The most important first step for you is to go. Once there, if you look at treatment as an opportunity, you will get the most out of it, which will give yourself the best chance at success.

FAQ:

When does probation start? Your conditions of probation, or the rules, apply the moment you are sentenced, even if you are starting your sentence in prison or jail.

When does probation end? Your probation officer will give you or send you a release letter when your probation term ends. If a probation revocation is filed, your probation will end only when the case is ultimately resolved in Court.

Can I leave LaPorte County? If you are traveling somewhere in the State of Indiana, you can ask for permission to leave the County from your probation officer. If you want to leave the State of Indiana for less than twenty-four (24) hours, you may do so, but you must inform your probation officer before leaving the State. If you want to leave the State for longer than twenty-four (24) hours, the following apply:

- 1) Must have no pending revocations
- 2) No missed appointments
- 3) Administrative and Initial Fees must be paid in full.

Once you are determined eligible, the request can only be approved by the Judge.

What if I work outside of the State of Indiana? Your probation rules allow you to travel outside of the State for work-related travel. However, you must advise your probation officer before leaving the State.

Can I carry a gun? If you have ever been convicted of a felony, the answer is **NO**. If you have never been convicted of a felony and have a valid permit for your weapon, you are not automatically allowed to carry your weapon. However, you may request permission from your probation officer to carry.

What should I do if I am pulled over for speeding? If you have any contact with a police officer, report it immediately to your probation officer. This means for traffic issues, arrests or even filing a complaint with law enforcement.

What if I want to move? If you want to move within LaPorte County, advise your probation officer of your plans to move. You must provide your new address to the probation department within 24 hours of moving. If you want to move out of LaPorte County but inside of Indiana, you can make a request to move from your probation officer. Your probation officer will complete paperwork with you to make this happen. If you want to move to another state, your probation fees must be current and you will need to pay a \$125.00 fee to initiate the transfer process. Once you fill out paperwork with your probation officer, you may not receive a response for 45 days. Your ability to move to another state is governed by federal guidelines and the other state may not accept your request. The fee is non-refundable.

What if I have a condition of “No Contact” with another person? You must not have or attempt to have any contact with the person. This includes in person, on the phone, texting, social media, sending gifts or flowers, etc. If that person tries to contact you, do not communicate with the person and notify your probation officer immediately.

What is a violation of probation? When you do not follow the conditions of your probation, or if you are arrested for a new offense, you have violated your probation. When this happens, your probation officer may bring your case back to Court; this may include you being arrested on a Probation Violation Warrant. If your case is brought back to Court, there may be an evidentiary hearing, and, if you are found in violation, you may be sentenced to jail or prison for all, or part, of the sentence that was suspended.

How much are my Probation User Fees?

PROBATION USER FEES	FELONY	MISDEMEANOR
Administrative: (one-time fee)	\$ 100.00	\$ 50.00
Initial: (1 st month)	\$ 100.00	\$ 50.00
Monthly: (recurring)	\$ 30.00	\$ 20.00
Drug Screens:	\$ 5.00	\$ 5.00

Probation Fees can be paid with cash, money order or credit card. To pay by credit card, contact www.govpaynow.com.

GOVPAYNET® SERVICE FEES

PAYMENT SERVICE FEES

Transaction Range	Service Fee Amount
\$0.01 - \$50.00	Web - \$1.75; Phone \$5.75
\$50.01 - \$75.00	Web - \$2.00; Phone \$6.00
\$75.00 - \$100.00	Web - \$3.75; Phone \$7.75
\$100.01 - \$150.00	Web - \$5.75; Phone \$9.75
\$150.00 - \$200.00	Web - \$7.25; Phone \$11.25

For each additional increment of \$50.00, or portion thereof, add \$2.00

WEB PAYMENTS: WWW.GOVPAYNOW.COM

PHONE PAYMENTS: 888-604-7888

LAPORTE COUNTY ADULT PROBATION PLC #2314

~~GovPayNet~~ accepts the major credit, debit, or prepaid debit cards, including:

~~Mastercard~~, Visa, American Express, Discover, Debit Cards

~~GovPayNet~~ charges a non-refundable fee for its services listed above.

SERVICES:

Counseling Services:

Some plea agreements require counseling; however, the Probation Department may also require it. If you are required to attend counseling, you will have SOME choice where you would like to complete said counseling. Below are two options, please see your Officer for a complete list.

La Porte Alcohol and Drug Services (LADS)

813 Lincolnway, Suite 205
La Porte, IN 46350
Phone: (219)-326-6808 ext. 2207

Swanson Center

1230 State Rd. 2
La Porte, IN 46350
Phone: (219)-362-2145

7224 W. 400 N.
Michigan City, IN 46360
Phone: (219)-879-4621

Samaritan Counseling Center Inc.

340 Commerce Square
Michigan City, IN 46360
Phone: (219) 879-3283

Frontline Foundations Inc

714 Lincolnway
La Porte, IN 46350
Phone: (219)-728-1638

Fresh Start Counseling Services

502 Jefferson Ave.
La Porte, IN 46350
Phone: (219) 324-3990

Choices Counseling Services

910 Michigan Ave.
La Porte, IN 46350
Phone: (219) 326-5922

2424 Franklin St.
Michigan City, IN 46360
Phone: (219) 548-8727

Staffing Agencies:

Below is a list of local staffing agencies. If you feel you need to leave the county to apply at other staffing agencies, please contact your Probation Officer.

Spartan Staffing:

1719 State Street
La Porte, IN 46350
Phone: (219)-362-1113

Swanson Staffing:

37 Pine Lake Ave
La Porte, IN 46350
Phone: (219)-326-6031

WorkOne:

300 Legacy Plaza
La Porte, IN 46350
Phone: (219)-362-1511

302 W. 8th Street
Michigan City, IN 46360
Phone: (219)-809-0575

Elwood Staffing

301 W. US 20
Michigan City, IN 46360
(219) 879-5662

Sedona Staffing

4361 Franklin Street
Michigan City, IN 46360
(219) 879-4900

Peoplelink Staffing

156 S. Flynn Rd.
Westville, IN 46391
(219)785-1495

GED:

Some Probationers may be required to complete their GED (which is now called the Indiana High School Equivalency Diploma). Here are locations that can help you achieve that:

A.K. Smith Center

817 Lafayette Street
Michigan City, IN 46360
Phone: (219)-873-2120

Grace Learning Center

1007 W. 8th Street
Michigan City, IN 46360
Phone: (219)-879-6788

Work One

300 Legacy Plaza West
LaPorte, IN 46350
Phone: (219)-362-2175

OR

302 W. 8th St.
Michigan City, IN 46360
Phone: (219)-809-0575

The Probation Department **WILL PAY FOR GED TESTING!**

Community Service:

If your plea requires that you perform Community Service, below are a few options. Please note that almost any non-profit organization will be approved to fulfill your community service obligation. If you would like a comprehensive list of organizations that have allowed community service workers in the past, please request this from your officer.

LAPORTE COUNTY ADULT PROBATION DEPARTMENT

Stephen T. Eyrick – Chief Probation Officer

(219) 325-5519

LAPORTE DIVISION:

Robert Schuster – Deputy Chief Probation Officer

809 State Street, Suite 101

LaPorte, IN 46350

MICHIGAN CITY DIVISION:

Lyn Swanson – Deputy Chief Probation Officer

300 Washington St., Suite 337

Michigan City, IN 46360

PRETRIAL SERVICES DIVISION:

Ashley Wright – Director of Pretrial Services

809 State Street, Suite 101

LaPorte, IN 46350

DRUG COURT:

Corissa Strader – Drug Court Coordinator

300 Washington St., Suite 337

Michigan City, IN 46360

<https://laporteco.in.gov/courts-services/adult-probation/>

Contact Your Officer:

(219) 326-6808 OR (219) 874-5611

PROBATION:

<u>OFFICER</u>	<u>EXTENSION</u>
Darenski, Elizabeth	2517
Dingman, Shantell	2461
Eyrick, Stephen	7754
Jackson, Kaitlyn	2274
Kittle, Kristine	7757
Matute, Brenda	2980
Mendoza, Gerald	2205
Pitstick, Danielle	2294
Schuster, Robert	2511
Scroggin, Ryan	7721
Snyder, Susan	7720
Swanson, Lyn	7719
Vlietstra, Jennifer	7755



PRETRIAL SERVICES:

<u>OFFICER</u>	<u>EXTENSION</u>
Collins, Amanda	2362
DeGraff, Shawna	2357
Erne, Kendalyn	7657
Stacy, Laura	7765
Wright, Ashley	2275

DRUG COURT:

<u>OFFICER</u>	<u>EXTENSION</u>
Ortega, Ashley	2481
Strader, Corissa	7756
LaRue, Eric	7896

Email – lpapd@laporteco.in.gov

NOTES