

809 State St. LaPorte, IN 46350

219-326-6808 ext 2300 or 2301

The following is a request form to obtain audio or printed material regarding a call placed to and dispatched from the LaPorte Count E-9-1-1 Regional Dispatch Center. The form must be completed in full for the request to be honored. All audio will be put on a CD in a format that has the capability to be played on any computer system with an audio feed.

**NOTE:**  All audio either telephone calls or radio traffic is retained for 500 days from the date of incident.

**PLEASE PRINT**

Requestor’s Name: Click or tap here to enter text.

Requestor’s address or Agency (if applicable):Click or tap here to enter text.

Contact Number: Click or tap here to enter text.

Requester email address: Click or tap here to enter text.

Date and time of Incident: Click or tap to enter a date/time.

9-1-1 Call: Landline [ ] Cellular line[ ]  Non-emergency line: LP [ ]  MCCY [ ]

Number called from (if known) Click or tap here to enter text.

If radio traffic- time frame of audio needed: Enter time AM/PM **TO** Enter time AM/PM

Frequency/Department: Click or tap here to enter text.

Address of Incident: Click or tap here to enter text.

Brief description of Incident: Click or tap here to enter text.

Reason for request: Click or tap here to enter text.

Requestor: Click or tap here to enter text.

Office use only: (name and date)

Received by: Click or tap here to enter text. Completed by: Click or tap here to enter text.

Please note:

The LaPorte County E-911 Regional Dispatch Center NO LONGER issues records from the center. All compliance will be delivered by email or US Postal Service.