

NOTES

Name \_\_\_\_\_

Probation Officer \_\_\_\_\_

Initial Probation Appointment \_\_\_\_\_

# La Porte County Adult Probation



**LaPorte County Adult Probation Department**

809 State St., Suite 302A, LaPorte, IN 46350  
300 Washington St., Suite 222, Michigan City, IN 46360  
(219) 326-6808 or (219) 784-5611

**PLEASE BRING THIS BOOKLET TO YOUR INITIAL APPOINTMENT**

## WELCOME:

**Welcome to La Porte County Adult Probation. While on supervision you are required to complete conditions. Those conditions, along with any fees, should be completed at least 1 month prior to your probation release date. If they are not completed you may be sent to Court to explain why those conditions weren't completed and possibly be returned to jail/prison for not completing them.**

## REPORTING:

You must report to the Probation Office on the day and time your probation officer tells you. How often you report is determined by the IRAS (an assessment), your Probation Officer and Department policies. You will be reporting somewhere between weekly and every other month. For those that qualify, our department offers a phone-in option (non-reporting).

If you have an emergency or illness that prevents you from keeping your appointment, you must call and speak directly to your probation officer and get a new appointment. The responsibility for making changes in your life is yours.

If you are arrested and bond out, **YOU ARE REQUIRED TO REPORT TO PROBATION WITHIN 24 HOURS!** A warrant can issue if you fail to report.

During winter months, if the weather is very bad, the County may decide to close County Offices. It is your responsibility to tune in to local media or access closings on the internet if you have an appointment on a particularly bad day. To hear these announcements, tune into WLOI/WCOE 96.7 FM, WEFM 95.9 FM and WIMS AM1420.

[www.wcoefm.com](http://www.wcoefm.com)

[www.wsbt.com](http://www.wsbt.com)

## LAPORTE COUNTY ADULT PROBATION DEPARTMENT

Stephen T. Eyrick – Chief Probation Officer

(219) 326-6808, ext. 7754

### LAPORTE DIVISION:

Robert Schuster – Deputy Chief Probation Officer

809 State Street, Suite 302A

LaPorte, IN 46350

### MICHIGAN CITY DIVISION:

Lyn Swanson – Deputy Chief Probation Officer

300 Washington St., Suite 222

Michigan City, IN 46360

### PRETRIAL SERVICES DIVISION:

Kristine Kittle – Director of Pretrial Services

809 State Street, Suite 100

LaPorte, IN 46350

Email – [lpapd@laportecounty.org](mailto:lpapd@laportecounty.org)

<http://www.laportecounty.org/JudiciaryLaw/Probation/AdultProbation>

## **Community Service:**

If your plea calls for Community Service, below are a few options. Please note that almost any non-profit organization will be approved to fulfill your community service obligation. The following are among many agencies in our community that regularly accept workers.

**Goodwill Industries**, 3822 S. Franklin, Michigan City, IN 46360

**Goodwill Industries**, 1509 E Lincolnway, La Porte, IN 46350

Phone: 219-878-1935 (MC) or 219-325-3857 (LP)

**Salvation Army**, 3240 Monroe Street, La Porte, IN 46350

Phone: 219-872-8129 (MC) or 219-326-5342 (LP)

## **Counseling:**

Some plea agreements require counseling, however the Probation Department may also require it. If you are required to attend counseling, you will have SOME choice where you would like to complete said counseling. Below are two options, please see your Officer for a complete list.

### **La Porte Alcohol and Drug Services (LADS)**

813 Lincolnway, Suite 205

La Porte, IN 46350

Phone: 219-326-6808 ext. 2207

### **Swanson Center**

1230 State Rd. 2

La Porte, IN 46350

Phone: 219-362-2145

### **Swanson Center**

7224 W. 400 N.

Michigan City, IN 46360

Phone: 219-879-4621

## **What to expect from probation:**

At the beginning of your probation, an assessment is completed to help identify areas in which you may need assistance. This assessment is called the IRAS. You and your probation officer will go over the results and talk about your goals.

During your probation appointments, the two of you will talk about your progress and challenges in the goals you have helped to develop. Your probation officer is interested in how you are doing at home, work and treatment and may visit you at home or elsewhere.

You can expect your probation officer to treat you with respect and dignity, be fair and impartial but communicate to the Court about any violations.

Your probation officer may refer you to a treatment program, even though it was not specifically outlined in your plea agreement. There are various types of treatment that are designed to help you improve your situation. You may not want to go to treatment, this is normal. Programs require your time and effort. The most important first step for you is to go. Once there, if you look at treatment as an opportunity, you will get the most out of it, which will give yourself the best chance at success.

## **FAQ:**

**When does probation start?** Your conditions of probation, or the rules, apply the moment you are sentenced, even if you are starting your sentence in prison or jail. However, the term of probation begins after any executed sentence ends.

**When does probation end?** Your probation officer will give or send you a release letter when your probation term ends. If a probation revocation is filed, your probation will end only when the case is ultimately resolved in Court.

**Can I leave LaPorte County?** If you are traveling somewhere in the State of Indiana, you can ask for permission to leave the County from your probation officer. If you want to leave the State of Indiana for less than twenty-four (24) hours, you may do so, but you must inform your probation officer before leaving the State. If you want to leave the State for longer than twenty-four (24) hours, the following apply: 1) Must have no pending revocations, 2) No missed appointments, 3) Administrative and Initial Fees must be paid in full. Once you are determined eligible, the request can only be approved by the Judge.

**What if I work outside of the State of Indiana?** Your probation rules allow you to travel outside of the State for work-related travel. However, you must advise your probation officer before leaving the State.

**Can I carry a gun?** If you have been convicted of a felony, and this means ever convicted of a felony, the answer is NO. If you have never been convicted of a felony and have a valid permit for your weapon, you may be granted permission by your probation officer to carry. However, a valid permit does not automatically mean you will be granted permission.

**What should I do if I am pulled over for speeding?** If you have any contact with a police officer, report it immediately to your probation officer. This means for traffic issues, arrests or even filing a complaint with law enforcement.

## **GED:**

Some Probationers may be required to complete their GED (which is now called the Indiana High School Equivalency Diploma). Here are locations that can help you achieve that:

**A.K. Smith Center**  
817 Lafayette Street  
Michigan City, IN 46360  
Phone: 219-873-2120

**Grace Learning Center**  
1007 W. 8<sup>th</sup> Street  
Michigan City, IN 46360  
Phone: 219-879-6788

**Work One**  
300 Legacy Plaza West  
LaPorte, IN 46350  
Phone: 219-362-2175  
OR  
302 W. 8<sup>th</sup> St.  
Michigan City, IN 46360  
Phone: 219-809-0575

**The Probation Department WILL PAY FOR GED TESTING!**

## **Transit Triangle:**

This is a bus that travels between La Porte, Michigan City and PNC. It costs \$1.50 one way. Please see the brochure for times and stops.

## **Staffing Agencies:**

Below are a list of local staffing agencies. If you feel you need to leave the county to apply at other staffing agencies, please contact your Probation Officer.

### **Spartan Staffing:**

1719 State Street La Porte, IN 46350  
Phone: 219-362-1113

### **Swanson Staffing:**

37 Pine Lake Ave La Porte, IN 46350  
Phone: 219-326-6031

### **WorkOne:**

LaPorte:  
300 Legacy Plaza La Porte, IN 46350  
Phone: 219-362-1511  
Felons: Adrien Bradley  
Indianacareerconnect.com  
Michigan City:  
302 W. 8<sup>th</sup> Street  
Michigan City, IN 46360  
Phone: 219-809-0575

### **Elwood Staffing**

301 W. US 20  
Michigan City, IN 46360  
(219) 879-5662

### **Sedona Staffing**

4361 Franklin Street  
Michigan City, IN 46360  
(219) 879-4900

### **Peoplelink Staffing**

156 S. Flynn Rd.  
Westville, IN 46391  
(219)785-1495

**What if I want to move?** If you want to move within LaPorte County, advise your probation officer of your plans to move. You must provide your new address to the probation department within 24 hours of moving. If you want to move out of LaPorte County but inside of Indiana, you can make a request to move from your probation officer. Your probation officer will complete paperwork with you to make this happen. If you want to move to another state, you will need to pay a \$125.00 fee to initiate the process. Once you fill out paperwork with your probation officer, you may not receive a response for 45 days. Your ability to move to another state is governed by federal guidelines and the other state may not accept your request. The fee is non-refundable.

**What if I have a condition of “No Contact” with another person?** You must not have or attempt to have any contact with the person. This includes in person, on the phone, texting, social media, sending gifts or flowers, etc. If that person tries to contact you, do not communicate with the person and notify your probation officer immediately.

**What is a violation of probation?** When you do not follow the conditions of your probation, or if you are arrested for a new offense, you have violated your probation. When this happens, your probation officer may bring your case back to Court; this may include you being arrested on a Probation Violation Warrant. If your case is brought back to Court, there may be an evidentiary hearing, and, if you are found in violation, you may be sentenced to jail or prison for all, or part, of the sentence that was suspended.

**Conditions:**

**FEES:**

Court Costs: \$183 (plus any additional fees deemed appropriate by the Courts)

<b>Probation User Fees:</b>	<b>Felony</b>	<b>Misdemeanor</b>
Administrative: (one-time fee)	\$100.00	\$ 50.00
Initial: (1 <sup>st</sup> month)	\$100.00	\$ 50.00
Monthly: (recurring)	\$ 30.00	\$ 20.00
Drug Screens: \$20/\$25/\$75		

**GOVPAYNET® SERVICE FEES**

PAYMENT SERVICE FEES

Transaction Range	Service Fee Amount
\$0.01 - \$50.00	Web - \$1.75; Phone \$5.75
\$50.01 - \$75.00	Web - \$2.00; Phone \$6.00
\$75.00 - \$100.00	Web - \$3.75; Phone \$7.75
\$100.01 - \$150.00	Web - \$5.75; Phone \$9.75
\$150.00 - \$200.00	Web - \$7.25; Phone \$11.25

For each additional increment of \$50.00, or portion thereof, add \$2.00

**WEB PAYMENTS:** [WWW.GOVPAYNOW.COM](http://WWW.GOVPAYNOW.COM)

**PHONE PAYMENTS:** 888-604-7888

**LAPORTE COUNTY ADULT PROBATION PLC #2314**

GovPayNet accepts the major credit, debit, or prepaid debit cards, including:

Mastercard, Visa, American Express, Discover, Debit Cards

GovPayNet charges a non-refundable fee for its services listed above.

**Executed Sentences**

If there is time to serve as part of an executed sentence YOU are required to contact the agency outlined on your plea agreement ASAP. IF you fail to do so, a warrant may be issued. Additionally, when reporting to Community Corrections, you must not be under the influence of alcohol or drugs and you must cooperate with program staff.

**La Porte Community Corrections**

0368 South Zigler Road La Porte, IN 46350

Phone: 219-324-6304

