

Owner _____
 Address _____
 Date _____

**1 & 2 Family Checklist
 Final Inspection
 For
 Certificate of Occupancy**

<u>Site Work</u>	Passed	Failed	Comment
1. Driveway entrance and culvert (if required)	_____		
2. Septic system in and approved. (Written verification of approval may need to be furnished.)	_____		
3. "Well" in and operational.	_____		
4. Gas & electric services in and hooked up. No temporary service.	_____		
5. Exterior of the building must be completed. (Siding, windows and doors).	_____		
6. Rough grading according to site plan drawings.	_____		
7. Removal of all construction related debris.	_____		
8. Address posted in 3" numbers and visible from the road. Numbers will be placed on the house and mailbox.	_____		
9. Placement of structure on lot.	_____		

Building must be completed and ready for occupancy.

1. Landings by doors and stairways. (36"x36" minimum)	_____		
2. Stair handrails (34"-38") and guard rails (36" minimum)	_____		
3. Stairway. (Minimum; 80" high, 36" wide)	_____		
4. Hallways (36" minimum width)	_____		
5. G.F.C.I. outlets in all required locations, those outside must be "WR" weather resistant.			
A. Polarity on outlets.	_____		
B. G.F.C.I. Function	_____		
C. A.F.C.I. Function	_____		
6. Closet light fixtures; fixtures covered with shades.	_____		
7. Smoke detectors; in proper locations, and working.	_____		
8. Electrical panel; properly installed and labeled.	_____		
9. Electrical system; complete.	_____		
10. Electrical bonding and grounding complete	_____		

11. Final; plumbing fixtures and connections. _____
12. Safety glazing; glass in hazardous locations. _____
13. H.V.A.C.; combustible air supply-location. _____
14. Access: Attic 22" X 30" _____
Crawlspace: 24" X 18" _____
15. Water heaters; water softener - installation. _____
16. Draft and fire blocking. _____
17. Smoke separation; house to garage (½" drywall, minimum) _____
18. Decks. _____
19. Egress: one window per sleeping room-44" above floor. _____
Basement 5.75 sq. ft. opening _____
1st floor 5 sq. ft. opening _____
2nd floor 5.75 sq. ft. opening _____
20. One egress door; 36" X 80" _____
21. Smooth metal pipe for dryer vents hookup. _____
22. At least one (1) completed bathroom. (All others to
have approved caps.) _____
23. One (1) completed ingress/egress to residence. _____
24. Insulation certificate filled out and posted. _____

Any "incomplete" shall be protected, so as to eliminate any cause for injury to occupant or other persons.