

**LAPORTE COUNTY
COUNTY COUNCIL AND
BOARD OF COMMISSIONERS WORKSHOP
DECEMBER 11, 2007**

The LaPorte County Council met, along with the Board of Commissioners, for a workshop on the 11th day of December, 2007, at 4:15 p.m. in the assembly room, main floor, of the LaPorte County Government Complex, LaPorte, Indiana. Human Resource Director, Joyce Leon, discussed employment needs and equipment needs for the Human Resource Department. Council Members Earl Cunningham, Jerry Cooley, Rich Mrozinski, Mark Yagelski, Mark Ludlow and John Jones were present along with Commissioner Barbara Huston. Also present were County Attorney Shaw Friedman, Auditor Teresa Shuter, her Chief Deputy, Rita Layton.

Mrs. Leon explained that she is creating the Human Resource Department from the ground up. She would like to have two people in her office, possibly one by the end of January. Also discussed was an automated system to track time, etc. Mr. Yagelski suggested that this recommendation for the automated system come before the Data (IT) Board. Mrs. Leon will also present ideas regarding administrative policies; everything should be under one policy. Mr. Friedman commented that the new policy supersedes other policies and there should not be addendums to the policy unless approved by the Commissioners.

Regarding office furniture, Mrs. Leon reported that she needs more desk space and that her desk could be moved out or the administrative assistant could perhaps use this desk. Mr. Yagelski commented that the “snowball” is getting bigger. Mrs. Leon responded that she is just letting the Council and Commissioner know what her needs are. Mrs. Huston commented that Mrs. Leon comes from a different background than County Government and the County does not have an unlimited supply of money.

There was further discussion regarding policies and procedures. Also, Mrs. Leon would like to meet with Kent Irwin, Waggoner, Irwin & Scheele, the consulting firm who prepares the employee job descriptions and classifications.