

RESOLUTION 2001- 14

RESOLUTION TO REESTABLISH LAPORTE COUNTY  
EMPLOYEES' HOURS

WHEREAS, the LaPorte County Board of Commissioners have readopted hours of work for the LaPorte County Buildings to be from 8:00 a.m. until 4:00 p m and;

WHEREAS, it is necessary to revise the LaPorte County Personnel Policy to reflect the change of hours and hours worked.

NOW THEREFORE, be it resolve by the LaPorte County Board of Commissioners that.

1. LaPorte County Personnel Policy is amended as follows:

SECTION I, CHAPTER 6, PARAGRAPH 6.002 to be revised to read as follows:

Hours of work shall be from 8:00 a.m until 4:00 p.m., Monday through Friday. Certain offices may need to observe earlier opening hours and later closing hours in order to better serve the public. In such incidences, employees will be informed as to departmental policies upon employment or as such needs evolve. General hours of work will consists of thirty-five (35) hours of work per week.


SECTION I, CHAPTER 6, PARAGRAPH 6 003 to be revised to read as follows:

Overtime is defined as any time work beyond the established or subscribed work week of thirty-five (35) hours or forty (40) hours or shift seven (7) hours or eight (8) hours Overtime will be worked only with Supervisor's request or with Supervisor's approval

DATED this 25<sup>th</sup> day of September, 2001.

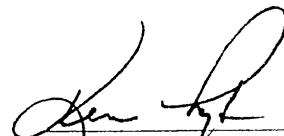
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