



# APPLICATION FOR PROPERTY TAX EXEMPTION

State Form 9284 (R4 / 5-02) / Form 136  
Prescribed by Department of Local Government Finance  
This form is part of SP198 (R4 / 5-02)

Year filing for	County
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**STATE COPY (Carbon copy)**

- INSTRUCTIONS:**
- Two copies of this form and the Required Information for Property Tax Exemption form must be filed with the County Assessor of the county where the property is located.
  - The filing deadline is May 15. An application must be filed in 2000 and in every even numbered year thereafter. However, an application must be filed in any other year if the property was not exempted in the immediately preceding year. An application should be filed in any year in which an appeal to the Indiana Board of Tax Review or to a court of an exemption determination on the property is pending from any preceding year.
  - There is no filing fee.
  - All questions must be answered. If the question does not apply, write N/A in the space provided. **FAILURE TO PROVIDE THE REQUESTED INFORMATION MAY RESULT IN A DENIAL OF THE APPLICATION FOR EXEMPTION.**

Name of owner claiming exemption	
Street address	City, state, ZIP code

hereby petitions for exemption from taxation of the following described real estate and improvements and / or personal property:

LAND AND LOTS		IMPROVEMENTS (BUILDINGS)	
Legal Description	Assessed Value	Description of Improvements (Name or describe each building)	Assessed Value
	\$	1.	\$
<b>Parcel Number</b>		2.	\$
		3.	\$

Personal property assessment \$	Date of assessment March 1, 20 _____	Township / Taxing District located in	County located in	Key number
Upon what uses or purpose do you base the claim for exemption? <input type="checkbox"/> Charitable - pursuant to I.C. 6-1.1-10-16. <input type="checkbox"/> Educational - pursuant to I.C. 6-1.1-10-16. <input type="checkbox"/> Religious - pursuant to I.C. 6-1.1-10-16. <input type="checkbox"/> Other - (cite the specific law(s) under which the exemption is claimed) _____		What percentage do you claim should be exempt on the value of: Land and lots Improvements (buildings) 1. _____ 2. _____ 3. _____ Personal property		

**NOTE:** The taxpayer must present evidence that the property qualifies for exemption under a SPECIFIC statute. Please indicate that the following documentation has been provided:

Articles of incorporation or other organizational documents

Bylaws

Financial statements for the last three years:

Balance sheets       If "Other" box is checked above - the specific statute under which the exemption is claimed must be cited.

Summary of income and expenditure

**FAILURE TO PROVIDE SUCH DOCUMENTATION MAY BE GROUNDS FOR A DENIAL OF THE EXEMPTION SOUGHT.**

CERTIFICATE		
Under the penalties of perjury, I hereby certify that the statements in the application and information sheet are true and correct to the best of my knowledge and belief, and are made for the purpose of having the property described hereon, or a part thereof, exempt from taxation. A person who signs an exemption application shall attest in writing and under penalties of perjury that, to the best of the person's knowledge and belief, a predominant part of the property claimed to be exempt is not being used or occupied in connection with a trade or business that is not substantially related to the exercise or performance of the organization's exempt purpose.		
Signature of authorized representative	Title	Date signed

OFFICIAL USE ONLY
Filing fee paid <input type="checkbox"/> Yes <input type="checkbox"/> No



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Signature of authorized representative	Title	Date signed

OFFICIAL USE ONLY
Filing fee paid <input type="checkbox"/> Yes <input type="checkbox"/> No



# ACTION BY THE COUNTY PROPERTY TAX ASSESSMENT BOARD OF APPEALS

STATE COPY  
(Carbon copy)

Form 136

This form is part of SP198 (R4 / 5-02)

**INSTRUCTIONS:** In order to grant an application for an exemption, in whole or in part, the County PTABOA. Must specifically find that the statutory prerequisites for an exemption have been met. If any of the statutory conditions have not been met, the exemption CANNOT BE GRANTED. If you need additional space to answer any questions or wish to provide additional information, please attach a separate sheet.

THE SECRETARY OF THE COUNTY PTABOA MUST ANSWER ALL QUESTIONS.

Name of taxpayer					
DESCRIPTION	ASSESSED VALUE	EXEMPTION ALLOWED		EXEMPTION NOT ALLOWED	
		PERCENT	ASSESSED VALUE	PERCENT	ASSESSED VALUE
Land and lots					
1.	\$		\$		\$
2.					
3.					
Improvements (Buildings)					
1.	\$		\$		\$
2.					
3.					
Personal property					
1.	\$		\$		\$
2.					
3.					
<b>TOTALS</b>	\$		\$		\$
Date application filed	Was all information requested on the application and information sheet provided? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Was any information not in writing or on the form presented to the County PTABOA? <input type="checkbox"/> Yes <input type="checkbox"/> No					<i>(complete next line)</i>
State who presented the information and summarize the information provided.					
Did the County PTABOA consider the actual use of the property? <input type="checkbox"/> Yes <input type="checkbox"/> No					
What is the percentage of actual exempt use of each room, area, or building for which the exemption is claimed?					
What is the exempt use of the property?					
State the specific statute under which the application was granted or denied:					
<b>COUNTY PTABOA</b>					
Signature of County Assessor (Secretary of PTABOA)					Date signed



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2.					
3.					
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3.					
Personal property	\$		\$		\$
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<b>TOTALS</b>	\$		\$		\$
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State who presented the information and summarize the information provided.					
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<b>COUNTY PTABOA</b>					
Signature of County Assessor (Secretary of PTABOA)					Date signed